

Ph.D. GGOV Progress Report - Year 2

NAME:	ID#:
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Ph.D. Global Governance
ANNUAL PROGRESS REPORT

Year 2 PROCESS

- Annually, and normally by April 15, **the student** will complete and submit their “Annual Progress Report” to their supervisor(s).
- **The supervisor(s)** will review the Student Progress Report (Part 1), and complete Part 2 and share both with the rest of the Supervisory Committee.
- The **supervisory committee members** will review the Parts 1 and 2 and return Part 3 with their comments, evaluation and signature, to the supervisor.
- Part 5 is completed by **the supervisor(s) and the supervisory committee** after the thesis proposal defence. This should be done **before May 15**.
- **The supervisor(s)** will review the full report with the student.
- **The student** will acknowledge this review by dating and signing Part 4 and 5 of the form.
- **The supervisor(s)** will forward the full report along with approved thesis proposal to the Graduate Program Coordinator who will forward it to the Academic Director of PhD Global Governance for their review and final signature.
- By June 1, **the Graduate Programs Coordinator** will provide a copy of the full report to the student and the supervisor as well as filing it in the student’s official file.

**NB: THE LATE SUBMISSION OF THIS REPORT MAY RESULT IN
DELAYING THE RELEASE OF THE STUDENT’S FINANCIAL SUPPORT.**

Part 1: Student PROGRESS Report

(Complete Part 1 on a separate sheet and attach to this form)

Submit answers to these 5 questions to your supervisor

1. Include your name, student number, and identify the term in which you started the doctoral program.
2. Provide details of your progress since your last report.
3. Indicate all scholarships you have applied for since last May 1. Distinguish between those you "applied for" and those you were "awarded". Provide dollar values for those you were awarded.
4. List any conference presentations and publications you have contributed to since last May 1. Distinguish between "refereed" and "non-refereed", "invited", "contributed", etc.
5. List your specific goals for next year. Indicate the expected dates for completion of these goals.

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Part 2: Supervisor Report

(Complete Part 2 in the spaces provided)

1. The comprehensive exams were completed on (MM-DD-YY): _____
OR expect to be completed by (MM-DD-YY): _____ (if more than 5 terms of registration please provide justification under supervisor(s) general comments section)
2. How often did you meet with the student over the past reporting period (check one):
Monthly Once per Term Once per Year Other (specify) _____

Refer to the student's statement and provide comments on the progress made by the student in accomplishing the goals set out in the last report.

Supervisor(s) General Comments:

SIGN AND RATE THE STUDENT UNDER PART 3 (NEXT PAGE)

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Part 3: Overall Assessment of Progress - to be completed by the supervisor(s) and the supervisory committee

Rate this student's overall progress since the last report
(S) Satisfactory; (C) With Some Concerns *; (U) Unsatisfactory*

* where progress is deemed C or U, attach a detailed plan (with tasks and completion dates) of what must be accomplished over the next 6 months in order to remedy the situation.

	Print name (LAST, First)	Signature	Rating (S, C, U)
Supervisor 1			
Supervisor 2			
Reader 1			
Reader 2			
Reader 3			

Part 4: Acknowledgments

The student may append additional comments. A student who thinks they are receiving unsatisfactory advice is urged to contact the Academic Director.

By signing below, the student acknowledges having read this report:

Student _____ Date _____

Academic Director _____ Date _____

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Part 5: Ph.D. Global Governance – Thesis Proposal Feedback Form
DUE ON MAY 15

A. Working title:

B. Supervisory Committee Feedback

C. Supervisory Committee Signatures

	Print name (LAST, First)	Signature
Supervisor 1		
Supervisor 2		
Reader 1		
Reader 2		
Reader 3		

Student _____ Date _____

Academic Director _____ Date _____

***PLEASE ATTACH A COPY OF THE APPROVED THESIS PROPOSAL TO THIS FORM.**